

ADDENDUM
BID NO. SFS27-04
BID TITLE: PAPER AND CLEANING SUPPLIES

ADDENDUM NO. 1

MAY 26, 2026

The purpose of this addendum is to add **section 12.1** in the current bid specification under section **12 FAILURE TO PERFORM (on page 8)** for Bid# SFS27-04 Paper and Cleaning Supplies.

NOTE: The section below was left out of the original bid specification in error. Add the section below (**on page 8**) under section **12 FAILURE TO PERFORM**.

12.1 Contract Conditions

Contract Termination for Convenience – Monroe City School Board reserves the right to terminate any contract at any time, for any reason, by giving 15 days' notice in writing to the contractor. If the contract is terminated for convenience by Monroe City School Board, the contractor will be paid for all items received and for any work completed as of the date of termination. In this case, contract termination does not arise from any fault on the part of the vendor (Appendix II of 2 CFR Part 200(B)).

Contract Termination for Cause – Where Monroe City School Board has determined that the contractor is in default, the Monroe City School Board reserves the right to purchase any and all products or services covered by the contract in the open market and to charge the contractor with the cost in excess of the contract price. Until such excess charges have been paid, no subsequent Bid from the defaulting contractor will be considered. Monroe City School Board reserves the right to terminate any contract at any time, for any reason, by providing the contractor with 15 days written notice. Termination for a contract for cause includes but is not limited to, the following:

- Failure to deliver within the time specific in the contract;
- Failure to meet quantity requirements;
- Failure of the product or service to meet specifications, conform to sample quality or to be delivered in good condition;
- Misrepresentation by the contractor, administratively, contractually, or any other misrepresentation;
- Fraud, collusion, conspiracy or other unlawful means of obtaining any contract with the Monroe City School Board;
- Conflict of contract provisions with constitutional or statutory provisions of state or federal law;
- Any other breach of contract.

This addendum should be attached to the front of the proposal form and returned as part of the official proposal. (Also do not forget to acknowledge receipt of the addendum on the Bidder Qualification Form on page 29). If you have any questions, I can be reached at the contact information below.

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