

Please fill out this form and  
return to the Purchasing  
Department by fax -  
(318) 812-3605

**MONROE CITY SCHOOL BOARD**  
**2006 TOWER DRIVE - POST OFFICE BOX 4180**  
**MONROE, LA 71211-4180**

**VENDOR/BIDDER APPLICATION FORM**

COMPANY NAME: \_\_\_\_\_ TAX I.D. NO. \_\_\_\_\_

ADDRESS: \_\_\_\_\_

NAME AND TITLE OF PERSON TO CONTACT CONCERNING BID: \_\_\_\_\_

EMAIL ADDRESS: \_\_\_\_\_

HAVE YOU EVER BEEN A MEMBER OF THE LOUISIANA TEACHERS' RETIREMENT SYSTEM?  YES  NO

Type of Organization:	
Individual	
Partnership	
Corporation	
Other	

Category of Business:	
Wholesale District	
Manufacturer/Producer	
Retail Dealer	
Service Organization	

Are you or any family member(s) employed by Monroe City School Board? \_\_\_\_\_

Number of persons now employed: \_\_\_\_\_

How long have you been in business? \_\_\_\_\_

Is your business a:  Minority Owned Business  Small Business  
( ) Woman ( ) Black ( ) Other \_\_\_\_\_

List at least four references: (Business and/or state agencies)

Name/Telephone Number	Location/Mailing Address

List below the commodities or services for which you wish to receive bids/orders.


Telephone Number: \_\_\_\_\_ FAX: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Print Signature: \_\_\_\_\_