



Monroe City School District

**Agenda Item Details**

Meeting Dec 06, 2022 - Board of Education Meeting - 6:00 p.m.

Category 2. Consent Agenda

Subject H. Awarding of Bid# MC23-06 Chiller Replacements - Clara Hall, Minnie Ruffin, and Roy Neal Shelling

Type Action (Consent)

[Bid Recommendation Award Letter - MC23-06 Chiller Replacements - CH, MR, & RNS.pdf \(223 KB\)](#)

Meeting Location:

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November 18, 2022

Mr. Charles Monroe  
**Monroe City School Board**  
2006 Tower Drive  
Monroe, LA 71201

***RE: Bid Recommendation for  
Chiller Replacement – Clara Hall Elementary, Minnie Ruffin Elementary  
and Roy Neal Shelling Elementary  
EMA Project # 5-001-1972-001***

Mr. Monroe,

We have reviewed the bid results from the above-mentioned project that were opened by the Monroe City School Board (MCSB) on November 3, 2022. The apparent low bidder, Mechanical Systems & Services, failed to include with their bid the Corporate Resolution form. Since the inclusion of the Corporate Resolution form was required by the Contract Documents and required by Louisiana Public Bid Law, we cannot recommend that the project be awarded to Mechanical Systems & Services. The next lowest bidder was Byrnes Mechanical Contractors, with a total bid, including three (3) alternates of \$895,000. See attached bid tabulation sheet.

Byrnes Mechanical Contractors included with their bid the required bid bond, Corporate Resolution form, and they acknowledged the addenda that was issued prior to the bid.

After review of the contractor's credentials and bid, we recommend to award the contract to Byrnes Mechanical Contractors for the MCSB chiller replacements at

Clara Hall Elementary, Minnie Ruffin Elementary, and Roy Neal Shelling Elementary  
(MC23-06).

Please let me know if you have any questions.

Sincerely,

**EMA Engineering & Consulting, Inc.**



**Bradley Smoak, P.E.**

**BS/dp**

