## 2023-2024 PAYROLL SCHEDULE



| Jan 2024 |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| S | M | T | W | T | F | S |
|  | 1 | 2 | 3 | 4 | 5 | 6 |
| 7 | 8 | 9 | 10 | 11 | 12 | 13 |
| 14 | 15 | 16 | 17 | 18 | 19 | 20 |
| 21 | 22 | 23 | 24 | 25 | 26 | 27 |
| 28 | 29 | 30 | 31 |  |  |  |

## Regular Payroll Dates

August 25, 2023
September 26, 2023
October 26, 2023
November 16, 2023
December 18, 2023
January 26, 2024
February 26, 2024
March 21, 2024
April 26, 2024
May 24, 2024
June 26, 2024
July 25, 2024

## Extra Pay and Substitute Payroll

All timesheets, leave, extra pay, etc. must be entered and submitted to the Payroll Dept. by noon of the dates listed below, in order to process efficiently in a timely manner. Distribution will be by direct deposit and checks/stubs will be mailed.

Time worked in:
July 2023
August 2023
September 2023
October 2023
November 2023
December 2023
January 2024
February 2024
March 2024
April 2024
May 2024
June 2024

Must be in Payroll by:
August 1, 2023
September 1, 2023
October 2, 2023
November 1, 2023
December 1, 2023
January 5, 2024
February 1, 2024
March 1, 2024
April 2, 2024
May 1, 2024
June 3, 2024
July 1, 2024

Payroll Date:
August 10, 2023
September 12, 2023
October 6, 2023
November 9, 2023
December 11, 2023
January 12, 2024
February 12, 2024
March 11, 2024
April 11, 2024
May 10, 2024
June 11, 2024
July 12, 2024

| Feb 2024 |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| S | M | T | W | T | F | S |
|  |  |  | 1 | 2 | 3 |  |
| 4 | 5 | 6 | 7 | 8 | 9 | 10 |
| 11 | 12 | 13 | 14 | 15 | 16 | 17 |
| 18 | 19 | 20 | 21 | 22 | 23 | 24 |
| 25 | 26 | 27 | 28 | 29 |  |  |
|  |  |  |  |  |  |  |


| Mar 2024 |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| S | M | T | W | T | F | S |
|  |  |  |  | 1 | 2 |  |
| 3 | 4 | 5 | 6 | 7 | 8 | 9 |
| 10 | 11 | 12 | 13 | 14 | 15 | 16 |
| 17 | 18 | 19 | 20 | 21 | 22 | 23 |
| 24 | 25 | 26 | 27 | 28 | 29 | 30 |
| 31 |  |  |  |  |  |  |


| Apr 2024 |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| S | M | T | W | T | F | S |
|  | 1 | 2 | 3 | 4 | 5 | 6 |
| 7 | 8 | 9 | 10 | 11 | 12 | 13 |
| 14 | 15 | 16 | 17 | 18 | 19 | 20 |
| 21 | 22 | 23 | 24 | 25 | 26 | 27 |
| 28 | 29 | 30 |  |  |  |  |


| May 2024 |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| S | M | T | W | T | F | S |
|  |  |  | 1 | 2 | 3 | 4 |
| 5 | 6 | 7 | 8 | 9 | 10 | 11 |
| 12 | 13 | 14 | 15 | 16 | 17 | 18 |
| 19 | 20 | 21 | 22 | 23 | 24 | 25 |
| 26 | 27 | 28 | 29 | 30 | 31 |  |


| Jun 2024 |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| S | M | T | W | T | $F$ | S |
|  |  |  |  |  |  | 1 |
| 2 | 3 | 4 | 5 | 6 | 7 | 8 |
| 9 | 10 | 11 | 12 | 13 | 14 | 15 |
| 16 | 17 | 18 | 19 | 20 | 21 | 22 |
| 23 | 24 | 25 | 26 | 27 | 28 | 29 |
| 30 |  |  |  |  |  |  |


| Jul 2024 |  |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| $\mathbf{S}$ | $\mathbf{M}$ | T | W | T | F | S |  |
|  | 1 | 2 | 3 | 4 | 5 | 6 |  |
| 7 | 8 | 9 | 10 | 11 | 12 | 13 |  |
| 14 | 15 | 16 | 17 | 18 | 19 | 20 |  |
| 21 | 22 | 23 | 24 | 25 | 26 | 27 |  |
| 28 | 29 | 30 | 31 |  |  |  |  |

