

Bus Riding Rules

The Monroe City School Board will maintain a safe and secure transportation system. Students may ride a bus to and from school if they are identified as legal riders and possess a Monroe City Bus Pass. Riding a bus is a privilege, not a right. Students who do not follow the "Bus Riding Rules" as listed below will forfeit riding privileges.

Bus Riding Rules

1. Students shall be waiting for the bus at the designated bus stop. The bus cannot wait for those who are late.
2. Students are to adhere to proper and orderly boarding and deboarding procedures as established by the driver.
3. Students are to be seated in assigned seats immediately upon boarding the bus and are to remain seated at all times until the bus comes to a complete stop at the student's destination.
4. Loud talking and other noises that could be distracting to the driver are not permitted on the bus.
5. Students are not to place arms, head, other body parts, or other objects outside the windows of the bus.
6. Students are not to possess alcohol, tobacco products, matches, cigarette lighters, weapons, or other prohibited items on the bus.
7. Students are not to be disrespectful to other vehicles the bus meets or passes on the road.
8. Eating food, chewing gum, and drinking beverages are not permitted on the bus.
9. The use of vulgarity will not be allowed.
10. Verbal and physical harassment or fighting will not be tolerated on the bus or at the bus stop.
11. Students are not allowed to vandalize the bus. The student/parent shall be responsible for payment of charges.
12. A student is to ride the bus and only the bus he/she is assigned to ride.

13. Deboarding the bus by the students at a stop other than his/her designated stop or riding a different bus is prohibited unless a parent request such in writing and approved by the principal.
14. Disobedience and/or disrespect displayed toward the bus driver will not be tolerated.
15. A student must identify himself/herself correctly when requested to do so by the bus driver and present a bus pass upon request.
16. Students are not allowed to throw objects on the bus or out of the bus windows.
17. Article carried by students must be a size to fit under the seat or be held in the student's lap. Glass objects of any size will not be allowed on the bus.
18. Students should always walk on the left side of the road facing traffic.
19. Students who must cross the road after deboarding the bus or boarding the bus should always pass 10 feet in front of the bus and never behind it. Students are not to cross the road without the driver's giving a hand signal to cross.
20. A student may be disciplined for any behavior which may affect the safety of others.
21. Students without a valid bus pass will not be allowed to ride the bus.

Consequence for Misbehavior

The principal or the principal's designee will administer the following disciplinary procedures for a reported student.

- a. 1st report - The student will be counseled and warned of consequences of future disciplinary reports. Adjustment of seat assignment may be considered. One copy of the report, along with the measures taken, will be filed in the principal's office, one copy will be filed in the office of the supervisor of transportation, and one copy will be sent to the parent.
- b. 2nd report - Following notification of parents, the student may be suspended by the principal from riding the bus for a period of one (1) to three (3) days. Copies of the report and the measures taken will be distributed and filed as in A above.
- c. 3rd report - Following notification of parents, the student will be suspended by a principal from riding the bus for a period of five (5) to ten (10) school days. Copies of the report and the measures taken will be distributed and filed as in A above.

- d. 4th report - Following notification of parents, the student will be suspended from riding the bus for up to one semester. Copies of the report and the measures taken will be distributed and filed as in A above.
- e. Should an emergency arise requiring immediate removal of a student from a school vehicle, the vehicle operator will proceed to the nearest school site and seek help from the building administrator. The operator will remain in control of the vehicle and send a messenger to seek assistance.

<https://fieldtrips.vmaxcompass.com/FTMonroe/Login.aspx>

