

PLEASE POST from May 19 until May 30, 2008

MONROE CITY SCHOOLS

Position Announcement

(Classified Position)

BUILDING SUPERVISOR

Jefferson Upper Elementary School

Qualifications: High School Diploma or Equivalent
At least five (5) years experience in the supervision of custodial duties.
Basic knowledge in the use and application of custodial products and tools.

Responsibilities: Oversees the coordination, implementation and operational activities of the custodial staff.

Supervise other custodial workers assigned to the school.

Operate building heating and air conditioning equipment.

See that the building and grounds are kept neat and orderly.

Application Deadline: Letters of Interest and Resumes will be accepted until June 2, 2008
Please address correspondence to:

Monroe City Schools
Human Resources Department
Attention: Betty Carroll, Executive Director
2101 Roselawn Avenue
P.O. Box 4180
Monroe, LA. 71201
Phone: 325-0601, Ext. 3007
Facsimile: 387-8384

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